

Facilitations

News & features for facility professionals

Published periodically by



January 2014

PRESIDENT'S MESSAGE

So... our winter made its presence known to us with great vengeance this week! If you weren't aware of that coil you forgot to drain...it is safe to say it identified itself to you earlier this week.

As always, the cold is just another challenge we face as facility managers. The wear and tear on our systems and on the bodies of ourselves and our staff make this season the worst we deal with throughout the year. Yet, with proper planning and the appropriate amount of layers, we persevere!

It was great to see everyone at our annual Holiday Party at the Capital Brewery last month! It was a treat to get to talk to those of us who can't get away as much as they would like to mingle with the rest of the group. I would like to send a big thank you to all that took part in making this event as special as ever.

As we move into the new year, we have several very good programs coming up for our monthly luncheons, interesting tours and it is not too early to start thinking about the Tri Chapter Event to be held this year at Miller Park!

Everyone stay warm and safe!

Kyle Roux
President

Save Big on Chapter Luncheons

Ring In the new year with the 2014 Monthly Luncheon Meal Ticket! Take advantage of the early bird discount and save yourself both the hassle at the door plus save \$50.00 on your 2014 Luncheon Meal Ticket. That's right you save \$50.00 without the hassle!

So hurry send in the form elsewhere in this newsletter we will see you at our next monthly luncheon meeting on January 21st 2014.

Chapter Monthly Luncheon January 21, 2014 12 Noon - CUNA Mutual

The January 21st luncheon topic will be disaster recovery with a focus on mold issues that will be presented by Kent Rawhouser, the president of A&J Specialty Services. As the property restoration authority in southern Wisconsin, A&J expertly returns properties damaged by water, sewer, fire or mold to pre-loss condition. Their certified technicians work to the highest Standards of Care to restore losses faster, preventing mold contamination or other secondary damage.

January Tour Promega Feynman Center



The Promega Feynman Center is a state-of-the-art 260,000-square-foot complex dedicated to manufacturing molecular technology tools on both committed (fixed) production lines and flexible manufacturing areas.

The building also has a customer experience center for employees and guests that will include spaces for training, laboratory demonstrations, conferences, an exercise and fitness center and dining. It is located at 2780 Woods Hollow Road, Fitchburg, Wisconsin.

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IFMATM **Madison**
Chapter
International Facility Management Association

Monthly Meeting Meal Ticket
Invoice
Save Time & Money

Purchase of the Meal Ticket option will entitle the holder to attend Madison-IFMA Monthly Membership meetings without a door charge through December 2014. Normal door charge will be \$14.00 per meeting. For members of record on January 2014 this offer expires on February 28th, 2014.

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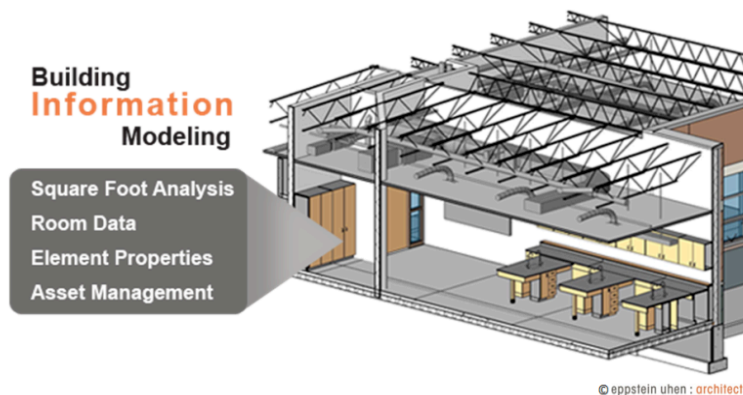


Professional Development Task Force

New in 2014, the Professional Development Task Force will be dedicating a couple of our monthly articles to examining a few topics generating some buzz in the FM industry. Thank you to Scott Olsen of Madison Gas and Electric for bringing up the topic of Building Information Modeling (BIM) at the November lunch meeting. As a follow up to that great discussion, here are some quick tips and definitions related to BIM that might be helpful for facility owners and managers to know:

IPD – (Integrated Project Delivery) is a multi-party contractual arrangement through which the entire project team (owner/building design/construction) works in collaboration from the very beginning of the project. BIM is a crucial tool in facilitating this collaboration. There is shared risk and shared reward with this method of delivering projects.

BIM Execution Plan – refers to a project-specific framework agreed upon by the project team. It outlines the overall approach to BIM and defines the goals and objectives for the model necessary for each phase of the project. This could potentially include not only the phases of design, but also the construction and operation of the building.



3 Tips for Bigger BIM Benefits

- 1.) **KNOW YOUR END GOAL:** What do you hope to accomplish through the use of BIM? Set objectives and expectations early in the project so that the entire team is working toward the same target.
- 2.) **PICK YOUR TEAM CAREFULLY:** With BIM becoming more mainstream, many are claiming to be BIM experts. Vet your team thoroughly to be sure you understand true capabilities of those involved.
- 3.) **HAVE A SOLID GAME PLAN:** Conduct a project kick-off meeting to discuss the BIM goals for the project. If you plan to leverage BIM data for building operations, make sure the project team understands the expectations. Utilize a BIM execution plan to document project goals and as well as strategies for achieving them.

50% OF BUSINESSES MAY NEVER RE-OPEN AFTER A DISASTER.



MAKE SURE YOURS IS READY ►

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IFMAdison Green Corner

Earth Day Planning

By Leah Samson-Samuel of Madison Environmental Group, LLC

Has your company made a New Year's resolution to become greener? Earth Day can be a great way to kickoff a new initiative on recycling, energy conservation, or waste reduction. It can also be a great time to find employees interested in being on or starting a Green Team. People want to be engaged and feel like what they contribute matters. For increased participation activities should be fun. Listed below are 13 ideas for your Earth Day Celebration.

1. Purchase bus tickets or bus passes for your employees on Earth Day
2. Arrange an office wide car pool day
3. If it's nice outside encourage employees to bike to work
4. Many offices have one or two recycling bins set up. Studies show increases in recycling participation with more stations that are easily accessible. There are many small recycling containers on the market that can be placed under every desk.
5. Encourage your employees to bring in reusable lunch containers and reusable coffee mugs
6. Consider purchasing a water cooler instead of bottled water
7. Replace office paper and paper towels with paper products made from recycled material
8. Adopt a "Double-Sided" Policy when printing interoffice correspondence
9. Try to be paper free for the day
10. Consider recycling or donating old computers by arranging for a computer recycling firm to pick up old equipment or contacting local school boards to see if they are in need of computer equipment.
11. Switch to a green office cleaning company or request that your current company use on non-toxic cleaning supplies
12. Encourage employees to power down computer equipment at lunch and at the end of the day
13. Have an employee driven environmental challenge for the week. The challenge could be not to use disposable cups, going car free, or turning off workstations and lights at the end of the day.

February 4th, 2014 Lunch & Learn NFPA-70E

ASG will be presenting a briefing that will cover the following:

- * Understanding Key 70E Requirements
- * How to Plan for Meeting 70E Requirements
 - * Evaluating Vendors
 - * 70E Sustainability

In addition, attendees that are not current ASG customers will receive one complimentary Arc Flash Hazard Training Course (1/2 day) at their facility. This course satisfies NFPA-70E 110.2 requirements, and is approved for 3.5 hours of Continuing Education Units for Wisconsin licensed electricians.

February 4th, 11:30 am to 1:00 pm / Location to be determined

Please RSVP to:

Chuck Fox

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IFMA Madison Chapter Calendar of Events

Some topics and tours are tentative and subject to change

January 2014

- 14 Executive Board Meeting
- 21 Chapter Luncheon

February 2014

- 11 Executive Board Meeting
- 18 Chapter Luncheon

March 2014

- 11 Executive Board Meeting
- 18 Chapter Luncheon

April 2014

- 8 Executive Board Meeting
- 15 Chapter Luncheon

May 2014

- 13 Executive Board Meeting
- 20 Chapter Luncheon

June 2014

- 10 Executive Board Meeting
- 17 Chapter Luncheon

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February Newsletter Deadline
Wednesday, January 29, 2014

Please submit materials to Jennifer Hardebeck
jhardebeck@central.esurance.com

IFMA Madison
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