

# Facilitations

News & features for facility professionals

Published periodically by



May 2008

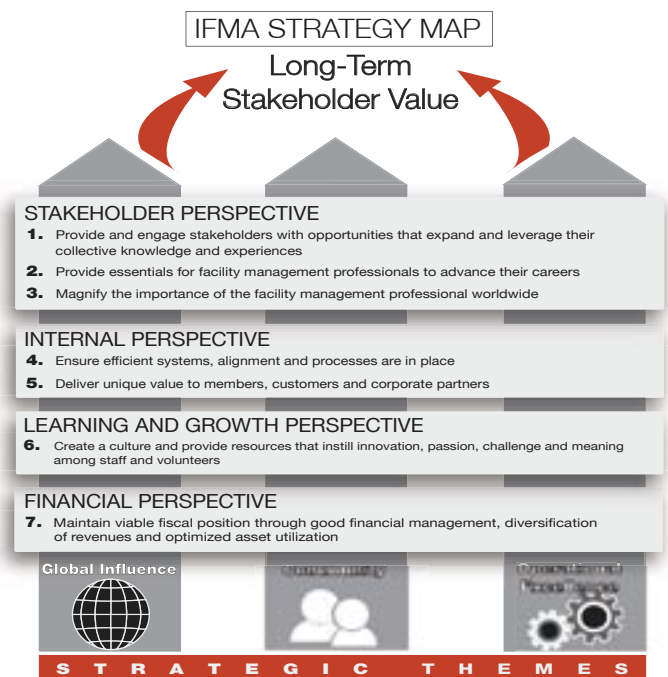
## PRESIDENT'S MESSAGE

May, 2008 – International Ties

Every two years your IFMA Madison Chapter embarks upon the time honored tradition of strategic planning. This year your incoming President, Karyn Biller, has gone one step further by soliciting the help of IFMA International to lead us through a hybrid process called the “Balanced Scorecard.” This unique process takes full advantage of International’s wide range of planning expertise and builds upon the success of many other IFMA chapters from around the world. The end result will be a “Strategy Map” to guide our chapter for the next two years.

The first strategic planning step involved getting direct feedback from you, our membership through the recent IFMA Madison survey. You responded impressively with over a third of our members participating and what we learned was invaluable including:

- A high level of general satisfaction with the chapter
- A desire for larger and more technically equipped meeting space for our luncheons
- The importance of networking was reinforced
- The need to promote the active involvement of our professional facilities members



Our next step involves an all-day Madison retreat led by representatives from IFMA

International. A cross section of 8 members from our chapter was selected to participate. The day will include defining a “value proposition” for our members, discussing current strengths and weaknesses, threats, and opportunities. In addition to the retreat, the IFMA International President, David Brady and the current Chair, Gary Broersma, will be traveling to Madison to meet with our executive committee about opportunities to leverage the offerings available through the national organization.

Once the planning portion is complete, our final and most important step will be to document the strategic plan, communicate it effectively to our members, and move forward with the exciting strategies it contains. This seems like a lot of work, and it will be, but the benefits to our chapter far outweigh the effort to achieve it. Our last strategic plan from 2 years ago was extremely helpful in guiding the chapter to its current level of success, and we can look forward to even greater accomplishments in the next 2 years utilizing the “Balanced Scorecard” process.

Thank you for participating in the survey and brace yourself for 2 more years of value packed and member focused IFMA programming!

Till Next Month, Larry

# 2007-2008 OFFICERS & COMMITTEE CHAIRS

## President

**Larry Barton**  
Strang, Inc.  
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barton@strang-inc.com

## Vice President & President-Elect

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**Le and Bob Jordan, Communicators of Wisconsin (COW)**  
848-1960, fax 848-9266;  
ifma@mailbag.com

## IFMA International:

**Kenzi Harris, Member Services Manager**  
**IFMA International (Houston)**  
(713) 623-4362 (ext. 162):  
kenzi.harris@ifma.org

## Sponsor Appreciation Event Will Bowl You Over

IFMA May Luncheon: There will be no monthly luncheon in May. Instead, come to our annual sponsor appreciation event for an afternoon of fun, laughs and food!

WHEN: TUESDAY MAY 20TH 3:30-7 p.m.  
Bowling begins promptly at 4:15

WHERE: BADGER BOWL (YOU KNOW THE SCORE!)



Teams will be randomly assigned.  
Prizes will be awarded for the following:  
Highest score  
Lowest Score  
Highest team score  
Lowest team score

Wear your favorite bowling shirt and come join us in thanking the sponsors that help make us such a successful chapter!

R.S.V.P. by May 9th by registering on our web site:  
[www.ifmadison.org/events.html](http://www.ifmadison.org/events.html)

Please contact Jean Barry or Jenny Crubaugh if you have any questions.

Jean Barry  
608-226-2686

Jenny Crubaugh  
608-216-7909

## Tri-Chapter Event Replaces May Tour

In place of our local facilities tour, we will be joining with the other Wisconsin IFMA chapters for the annual Tri-Chapter which is being held in Pewaukee this year. Please see the next page of this newsletter for more details.

**Executive Committee Meeting: Thursday May 15  
7:30-8:30 a.m. at T. Wall**

## April Tour Summary: DNR GEF 2

On Tuesday April 28, IFMA members and DNR staff gathered for a tour of the newly renovated GEF 2 building. Kim Guthrie, DNR Facility Designer, led the tour which included public and private areas, renovated and un-renovated floors.

The project included the renovation of floors 1, 2, 3, 5, 7, 8 which are approximately 154,000 gross square feet total and took from March 2007-June 2008. The total building renovation budget was \$5,839,100, with the total furniture budget being \$2,317,200.

Facts from the tour include:

- The GEF 2 remodel took over a decade to come to fruition.
- It started with the 6 year planning process and the scope changed over time.
- Sustainable design became more important.
- While the planning took more time, it showed that the end product would save money.
- The state settled on an aggressive construction schedule, remodeling two floors at a time and aiming to complete the project in a year.
- At the first meeting with contractors, the state stressed the importance of recycling.

Kim, thank you for sharing your experiences and expertise with our IFMA chapter!



IFMAdison members enjoy their tour of GEF 2.

Terrific door prizes, including  
World Workplace Registration,  
a \$1,000 value!



**You are cordially invited to attend the  
International Facility Management Association  
17<sup>th</sup> Annual Wisconsin Tri-Chapter Symposium**

**Tuesday, May 13, 2008  
8:00 am to 4:10 pm**

**Country Springs Hotel  
2810 Golf Road  
Pewaukee, WI 53072**

**8:00 to 8:45                      Registration & Continental Breakfast**

**8:45 to 9:00                     Welcome & Introduction**

**9:00 to 10:15                 Opening Keynote Address  
A Crisis Is A Terrible Thing To Waste  
Presented by: Daniel M Finley, President/CEO, Milwaukee Public Museum**

All organizations, whether for profit, not for profit or government, experience good times as well as bad. Sometimes these periods are of our own making but other times external forces beyond our control shape our plans. The key to consistent long-term success is to take advantage of these rough stretches so our organizations can be better and stronger when the good times return.

Daniel M. Finley will address how the highly publicized troubles at the Museum were not only resolved but capitalized upon, and how these lessons can be applied to all organizations.

**10:15 to 10:30                Morning Break**

**10:30 to 11:45               Morning Educational Concurrent Sessions (Choose 1)**

**Session 1A                     Lean Principles Applied To Office Administration  
Presented by: Jerry McCormick, J.D. McCormick & Associates**

The objective of this presentation is to key into specific Lean techniques and approaches that provide significant improvement in both quality and quantity of administrative output.

The Lean Concepts are:

- Collecting Present State Data – Value Stream Map and Value Process Map
- Identifying the 13 types of waste
- Developing Future State – functions in flow utilizing Takt Time
- Complete office/administrative area 5 S's

**Session 1B                     Focus on Energy: Program, Goals, Benefits & Incentives  
Presented by: Eric Wall, CEM, Focus on Energy**

Eric will be presenting an overview of the Focus On Energy, including program goals, how to participate, and cash incentives. His presentation will be geared towards commercial facilities, but a question and answer period will allow for specific questions for addressing other building types. He will also cover 2 new offerings and non financial benefits of the program.

## **Session 1C**

### **Green Cleaning of Commercial Buildings & LEED Certification**

**Presented by:** Barbara Whitstone, Senior VP, CleanPower

Discover the variety of green cleaning options and potential energy savings available for your facility.

Learn how:

- Green cleaning involves more than just using earth-friendly chemicals
- Housekeeping processes can help you earn LEED Certification points
- Green cleaning affects your bottom line

**11:45 to 12:00**

**Break**

**12:00 to 12:45**

**Lunch & Networking**

**Discussion Topic: "How I Saved My Company Almost \$10,000"**

**12:45 to 1:05**

**Door Prizes & Grand Prize (Trip to WWP 2008!)**

**1:15 to 2:30**

**Afternoon Educational Concurrent Sessions (Choose 1)**

## **Session 2A**

### **Business: Crisis, Continuity and Resumption Planning**

**Presented by:** Pete Lemke, Executive V.P., Optima, Inc.

Business Continuity Strategic Planning links your business requirements to the specification of cost-effective recovery solutions while looking at the Worst Case Scenario so as to plan for a broad set of contingencies and understanding of what are YOU going to do after the emergency has occurred to get operations back up and running. Your organization needs to develop a road map of operational needs to plan for disaster recovery. Procedures should be documented and evaluated for the need as it relates to risk in concern with Deterrence, Detection, Assessment, Avoidance, Assurance, Communication, Response and Recovery of the business.

## **Session 2B**

### **Planning the Commercial Relocation**

**Presented by:** Christopher Coakley, Owner/President, C. Coakley Relocation Systems

Chris will cover the following areas:

- Plan for how long your company can afford to be "down"
- Developing an RFP that meets your needs
- Setting the right timing and coordination
- Unusual equipment and computer systems to be moved
- Specialized moving equipment to save time and minimize damage

## **Session 2C**

### **How to Identify, Select and Specify the Right Sound Masking System**

**Presented by:** Staci Savaglio, Judith Ann Contract Furnishings, Ltd

Staci will talk about the following:

- Sound Masking Origins and How It Works
- Key Evaluation Criteria
- Speech Privacy Levels and How to Manage the Occupant's Expectations
- Testing and Evaluation Space
- Return on Investment

**2:30 to 2:45**

**Afternoon Refreshment Break**

**2:45 to 4:00**

**Closing Keynote Address – LeRoy Butler, Former Green Bay Packer**

LeRoy's motivational talk will cover the story of his early life, through his career with the Green Bay Packers and beyond!

**4:00 to 4:10**

**Closing Remarks**

(LeRoy Butler will be available for book-signing.)

**4:10 to ??**

**Networking and Cash Bar**



## March Tour Summary: Covance

On Thursday afternoon March 27, 2008 a group of 25 Madison IFMA members and Covance employees gathered at the employee entrance of the Covance Laboratories campus near the Dane County Airport. Following the security sign in procedures that are becoming more familiar for all of us, the group stepped over to the first stop of the evening, the new cafeteria space. This area is under construction and was about approximately 60% complete at the time of the tour.

The current cafeteria was built in 1990 when the employee population was half the size it is now. The new cafeteria will be a more appropriate size to accommodate the larger number of workers. This project is a great representation of the impact of rapid growth in a business as meal and meeting space is expanded and improved to accommodate an employee population approaching 2,000 people.

The second stop was the Nutritional Chemistry lab. Here food products of all kinds as well as nutritional supplements are analyzed to justify label claims for specific nutritional elements, such as calories. This view highlighted some the space challenges that can face a successful, three shift laboratory operation.

The third and final stop was the newly defined powerhouse supporting the campus which is comprised of 6 connected or contiguous buildings. This part of the tour highlighted the multiple steam boilers supporting the heating and humidification required for spaces ranging from standard office environments to spaces receiving "once through" air and requiring several air exchanges per hour.

Also in this part of the complex are the 6 centrifugal chillers which have been recently reconfigured on a shared loop. This change has created a setting that is ideal for meeting the challenges of this type of facility in this climate zone. This configuration allows for maximum energy efficiency, as the capacity can be adjusted to match the load and it provides an ideal setting to avoid emergencies.

Individual chillers can be removed from service as needed for maintenance and load can be shifted automatically to standby equipment if the lead unit(s) should experience unexpected shut down.

Following questions and answers directed to Charlie Ross, CFM and Facility Manager for Covance Madison and final good byes to our IFMA colleagues, we all headed out to our next assignment.

We would like to thank Charlie for leading this tour, and David Kramka for providing the summary.

## Photos from the Covance Tour



## Education Update

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On April 23, we held a Circle of Excellence session on Asset and Burglary Protection. The speaker was John Kerr, from American Security & Investigations. We will have another Circle of Excellence session in May. OSHA will be coming in, and I will let you know more details soon. I am corresponding with members of the Green Bay Chapter regarding a joint CFM training session in Green Bay. I will submit additional information when I receive more details. The Tri-Chapter event, which is May 13th at the Country Springs Hotel in Pewaukee, is progressing well. Please sign up as soon as possible to take advantage of the the early bird registration rate.

Mike Schwartz  
Education Committee Chair

## Member News

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The University of Wisconsin-Madison, Department of Engineering Professional Development, will offer the course, Achieving Successful Multi-Vendor DDC Systems, June 3-6, 2008, Madison, Wisconsin. For more information check out <http://epd.engr.wisc.edu/emaK159>

Ergonomics 401: The Basic Changing Trends of Demographics and Body Sizes, is a CEU presented by Scott Openshaw of Allsteel. The presentation is scheduled for May 7 at Henricksen. For more information, please contact Kelly Brazelton at 262-781-9090 or [wisconsinevents@henricksen.com](mailto:wisconsinevents@henricksen.com).

Access Information Management, San Francisco, California has announced the acquisition of Datakeep, Inc., Madison. This acquisition is the first made by Access in the Central United States and will serve as the cornerstone of their Midwest presence.

Congratulations to Kim Keister on her recent purchase of Concepts in Art. Concepts in Art has been providing artwork throughout the Midwest to corporations, hospitals, and hotels for 30 years. Kim would like to thank the many IFMA members who have supported her in this venture.

Kim Keister  
[kimk@conceptsinarart.net](mailto:kimk@conceptsinarart.net)  
cell: 608 334 3110

## New Member Event - Hawaiian Night at Dick & Noel Pearson's Lake Home

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Wednesday, June 11<sup>th</sup>  
5:30-7:30 p.m.

Welcoming all new and prospective members.

If you've joined IFMA in the last year, you're invited to attend.



IFMA Member Squad welcomes you to network with IFMA committee chairs and learn about what IFMA Madison offers.

IFMA New Member Events always have:  
A Great view at a Great Location  
Great Food  
Great People

## April Chapter Meeting Recap: Dane County Airport

Bill LeGore, the Director of Facilities and Maintenance for Dane County Regional Airport, spoke about the Airport's unique security, interaction between multiple government entities, as well as its recent refurbishment. The Madison chapter thanks Bill for his time to present this fascinating presentation.

## Annual Golf Outing: July 29th

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Our IFMA Golf Outing will be at Stoughton Country Club. The Committee will be donating profits toward a scholarship program, so get out those clubs! See the insert for more information on the day's events and how you can take part.

Details and a registration form appear on the next page of this newsletter.

# IFMA MADISON CHAPTER GOLF OUTING



TUESDAY, July 29<sup>TH</sup>, 2008

STOUGHTON COUNTRY CLUB

REGISTRATION @ 10:45 A.M.

SHOTGUN TEE-OFF @ 11:30 A.M. SHARP!

HAPPY HOUR @ 4:30 P.M.

DINNER AND PRIZES @ 5:30 P.M.

Please direct all Pre-paid Reservations to:

Madison IFMA

PO Box 44008

Madison, WI 53744-4008

Fax: 848-9266

**Registration Deadline is July 22, 2008**

IFMA Member \_\_\_\_\_ Company \_\_\_\_\_

Daytime Phone \_\_\_\_\_ e-mail \_\_\_\_\_

## REQUIRED

Pair me with and/or my guests will be (please star guests you are paying for) :

Name \_\_\_\_\_ Company \_\_\_\_\_

Name \_\_\_\_\_ Company \_\_\_\_\_

Name \_\_\_\_\_ Company \_\_\_\_\_

Name \_\_\_\_\_ Company \_\_\_\_\_

Number of Golfers @ \$100 per player\* \_\_\_\_\_ for a total of \$ \_\_\_\_\_

Number of dinner-only guests at \$45.00 per person \_\_\_\_\_ \$ \_\_\_\_\_

I would like to sponsor a hole(s) at \$100 per hole \_\_\_\_\_ \$ \_\_\_\_\_

I would like to be an event or beer sponsor at \$150 each \_\_\_\_\_ \$ \_\_\_\_\_

(Maximum of 2 event and 2 beer sponsors)

**Pre-payment by July 24 is required to participate. . . . Total enclosed \$ \_\_\_\_\_**

*\*Box Lunch, golf w/cart, dinner & 2 raffle tickets included in golf fee*

(Please provide information below if you are paying by credit card - Visa & MasterCard only)

Card you are using: \_\_\_\_\_ MasterCard \_\_\_\_\_ Visa

Name as it appears on credit card: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Cash/Prize contributions, donations and sponsorship questions, etc. to: Paula Roberts: probert1@steelcase.com or 608.444.4402, or Vickie Wenzel: vickie.wenzel@target.com or 608.257.0521 (extention 110)



## Sponsorship Drive - 2008

**Thanks to the following for their generous support of our 2008 IFMA sponsorship drive.**

**TOTAL RECEIVED OR PLEDGED: \$24,550**

### **GOLD (\$1,000)**

Affordable Office Interiors  
Coakley Brothers  
CUNA Mutual Group  
Durrant  
Interior Investments  
Miron Construction Co., Inc.  
Pearson Engineering  
Strang, Inc.  
Target Commercial Interiors  
T.Wall Properties  
U.S. Water Services

### **SILVER (\$500)**

Ahern Fire Protection  
Alliant Energy  
American Security & Investigations  
AVI Midwest  
C. Coakley Relocation Systems, Inc.  
Creative Business Interiors  
Eppstein Uhen Architects  
Ideal Builders  
J. H. Findorff & Sons, Inc.  
JT Packard, a Power Plus Company  
Kramer Printing  
Madison Gas & Electric  
Monona Plumbing & Fire Protection  
Paragon  
ServiceMaster Building Maintenance  
Tilsen Roofing Company, Inc.  
Tri-North Builders  
Welton Enterprises, Inc.

### **BRONZE (\$250)**

Access Information Management  
Bachmann Construction  
Capital Fire & Security  
Coyle Contract  
Cubic Wall Systems  
Emmons Business Interiors

Executive Management, Inc.  
Foremost Farms  
Forward Electric  
Henrickson  
JBM Patrol & Protection Corp.  
Kahler Slater Architects  
Lerdahl Business Interiors  
Mortenson Construction  
Pellitteri Waste Systems  
Potter Lawson, Inc.  
Techline - Workspace Studio

### **FRIENDS (\$100)**

Oakbrook Corporation  
Pertzsch Design, Inc.  
The Renschler Company, Inc.

## IFMA Madison May Anniversaries

### 1 Year

Adam Abraham	Commscope
Clayton Cartland	UNICCO
Todd Greenwald	Executive Management, Inc.
Henry Straw	CUNA Mutual Insurance Group
Gary Turner	CUNA Mutual Insurance Group

### 2 Years

Jeffrey Peterson	Techline Workspace Studio
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### 5 Years

Eugene Post	Potter Lawson Inc.
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### 7 Years

Paula Roberts	Steelcase, Inc.
Cindy Torstveit	State of Wisconsin

### 8 Years

Abby Vogenhorn	Energy Center of Wisconsin
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### 9 Years

Kim Keister	Concepts in Art
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### 11 Years

Charles Ross	Covance
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### 19 Years

Wayne Clark	QBE Regional Insurance
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## Member Profile: Tom Riffle, MATC



### ***How long have you been involved with IFMA and what experiences have you had with the chapter?***

I have been involved with IFMA Madison for a little over a year. During that time I have had a chance to attend the Tri-Chapter Symposium and the Annual Golf Outing, and plan on attending both again this year.

### ***Brief History of your work experience:***

While still in high school, I began working for Marc's Big Boy and ended up in management for them in Madison and the Quad Cities. My first facilities job was with the UW-Madison Physical Plant from 1986-1993. From there I went to Stoughton Schools 1993-2001, then MATC 2001-Present as Operations Manager where I am in charge of custodial, grounds, rentals (public use), non mechanical building repair; shipping, receiving and mailroom.

### ***Family/Home Life/Hobbies/Interests:***

My wife Barb and I have been married for 25 years and we have 4 sons Thomas, Jon, Chris and Ben. Our two youngest sons play college sports, the youngest baseball and the older one roller hockey and lacrosse, so we travel a fair amount to watch their games. Barb loves horses and spends a lot of time with them, so that leaves me with time to play golf.

### ***Something few people know about you:***

Several years ago I was on the Village Board in Brooklyn. My hours at Stoughton School changed so I could not continue on the board at that time. This was something that I really enjoyed and am now considering running again.

### ***Celebrities, dignitaries or other famous people you've met:***

Last summer we traveled to Florida with my son's baseball team for a tournament. There were several pro baseball teams there that we were able to see up close including the Atlanta Braves, New York Mets and St. Louis Cardinals. I also had the opportunity to meet Ben Sheets at a fundraiser I attended with MATC.

***Interesting facility related problem or solution:*** Because of a lack of parking stalls near the baseball field at MATC, a car recently pulled right onto the soccer field to park. It was a low profile car and sunk into the grass and could not get out. The ruts that were left were over 6 inches deep. So not only do we have to deal with getting the soccer field back into shape, but also must find a parking solution!

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## Congratulations and THANK YOU!

to

Jean Barry & Jenny Crubaugh  
And the Sponsorship Committee

Their goal this year was to raise \$19,000

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## They Have Raised Almost \$25,000

### Welcome New IFMAdison Members

Philip Johnston    Unity Health Systems  
Mark Sager        Monona Plumbing & Fire Protection

### Slate of Officers Announced

Next month is the annual IFMAdison Business Meeting and Election of Chapter Officers. The Nomination Committee submits the following slate for your consideration. There will be a voice vote conducted at the June meeting.

President*	Karyn Biller
Vice President	Matt Darga
Treasurer	Gene Post
Secretary	Dani Michaels
Past President*	Larry Barton

\* Succession Positions

# The Green Corner

## **Primer on Lights for Facility Managers**

**By Eric Truelove, P.E., LAP, Member IFMA**

People in the United States spend more than \$18 billion each year to keep their lights on. In 2005, a typical 10,000 square foot office building in the United States used \$2,000 to \$3,000 just to power the lights. A 100,000 square foot school used \$25,000 to \$35,000. Lights typically account for 25 to 35% of a commercial building's annual energy costs. Several different types are available and each has its own benefits and costs.

### **Incandescent Lights**

Thomas Edison invented the incandescent light in 1879. This light consists of a filament placed in an evacuated glass bulb. When an electric current passes through the filament, it heats and glows giving off a bright light. Although the materials used in an incandescent light have changed dramatically over the past 129 years, the basic principals behind an incandescent light have remained the same and they continue to be popular, particularly in homes.

Despite this popularity, incandescent lights waste most of the electric energy that passes through them. For every dollar of electric energy used by an incandescent bulb, 85 to 90 cents is wasted on heat. Nevertheless they still have some useful applications. For example, in storage areas where they will be switched on for very short amounts of time. However, if these lights are not controlled by an occupancy sensor, this should be added to prevent the lights from being left on accidentally.

### **Fluorescent Lights**

The fluorescent light was patented in 1927. A fluorescent light works through a ballast that sends high-voltage electric current through a gas within in a sealed tube, emitting energy that makes a coating inside the bulb glow. Since fluorescent lights turn more energy into light, they do not get hot like incandescent light bulbs and are usually cool to the touch. Less heat also means lower air conditioning costs throughout the summer.

Fluorescent lights are much more efficient than incandescent lights and typically last 10-times longer.

However, they have a longer start time, are difficult to dim, will not last long in applications where they are switched on and off frequently (storage closets), and may not work at all in low temperature areas (unheated parking garages). Many of these disadvantages can be eliminated with the purchase of special ballasts, although this increases the cost of the fluorescent fixture considerably.

Remember to change fluorescent light bulbs every 5- to 7-years as their output fades with time and will give a yellow cast to the light.

### **High Intensity Discharge Lights**

Similar to fluorescent lights, high intensity discharge (HID) light fixtures include a ballast that sends high-voltage electric current through a gas within a sealed tube, emitting energy that makes a glow. HID fixtures are used extensively outdoors where light quality is not a priority and lights stay on for extended hours. HID fixtures include metal halide, high-pressure sodium, and low-pressure sodium.

HID lights can use less energy than other light fixtures, however they require several minutes to warm up, once they are hot they cannot restart without cooling down, the light from HID fixtures tends to be lower in quality when compared to incandescent or fluorescent fixtures, and HID lights have poor degradation rates. They may emit 20 percent less light, using the same amount of energy, after 4,500 hours of operation.

HID lights are typically controlled by a timer or, in outdoor applications, a combination timer and day-light sensor.

### **Conclusion**

Above all, remember that the most energy-efficient light fixture is always the fixture that is off.

### **Editors Note:**

*Eric, thanks for your informative submission! If you are interested in contributing your Green expertise to our new feature, The Green Corner, please contact Vicky Statz at [vstatz@ofr-inc.com](mailto:vstatz@ofr-inc.com).*



## IFMA Madison Chapter Calendar of Events

### May 2008

- 13 Tri-Chapter Event - Country Springs Hotel, Milwaukee (Peawaukee)
- 15 Executive Board Meeting
- 20 Luncheon Meeting - Sponsor Appreciation Event at Badger Bowl

### June 2008

- 10 Executive Board Meeting
- 27 Luncheon Meeting - Annual Chapter Business Meeting

### July 2008

- 8 Executive Board Meeting
- 15 Luncheon Meeting
- 29 Annual Golf Outing

### August 2008

- 12 Executive Board Meeting
- 19 Luncheon Meeting
- ?? Tour

### September 2008

- 9 Executive Board Meeting
- 16 Luncheon Meeting

### October 2008

- 14 Executive Board Meeting
- 21 Luncheon Meeting

## June Newsletter Deadline

Wednesday, May 28, 2008

Please submit materials to Emily Rowe  
[emily.rowe@creativebusinessinteriors.com](mailto:emily.rowe@creativebusinessinteriors.com)

or

Vicky Statz  
[vstatz@ofr-inc.com](mailto:vstatz@ofr-inc.com)  
(as an attached WORD document)

## Our 2007-2008 Sponsors

### Gold

Target Commercial Interiors  
CUNA Mutual  
Miron Construction  
Coakley Bros. Co.  
Strang Architects  
Bachmann Construction  
Durrant  
Pearson Engineering  
Interior Investments  
Affordable Office Interiors

### Silver

Eppstein Uhen Architects  
Alliant Energy  
Plunkett Raysich Architects  
FLAD and Associates  
SRI Consultants  
Martin Security & Investigations  
Paragon Corporation  
Kramer Printing  
Findorff Construction  
Tri-North  
MasterGraphics  
Techline-Workspace Studio  
AVI Midwest  
Ahern Fire Protection  
Rettler Corporation  
C. Coakley Relocation Systems  
Datakeep, Inc.  
Welton Enterprises  
Bruce Company  
Tilsen Roofing Company